

Annual

Annual Report for George Mason College - Year 1960

February 1st, 1961

Administrative:

Director - Mr. J.N.G. Finley
3516 Martha Custis Drive
Alexandria, Virginia

Tel: KI 8-7675

Dean - Mr. Lee H. Potter
Blake Lane
Oakton, Virginia

Tel: DU 5-9769

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GEORGE MASON UNIVERSITY
FAIRFAX, VIRGINIA

Academic:

The following statistics are accurate for the last third of the 1960 calendar year. Prior to September 1, 1960 similar statistics are unavailable.

Lee H. Potter, Dean

Number of Staff: Full-time: 6 Part-time: 8

Number of Courses Offered: Academic: 16 Terminal: 0

<u>Instructor</u>	<u>Subject</u>	<u>No. of Students</u>	<u>Contact Hours</u>		
			<u>Lec.</u>	<u>Lab.</u>	<u>Conference</u>
Bartlett	Psychology 1-2	25	3	0	0
Beede	Economics 1-2	27	3	0	0
Brandon	German 1-2	14	3	0	0
Bretschneider	French 1-2	24	3	0	0
Bretschneider	French 3-4	7	3	0	0
Bretschneider	Spanish 1-2	26	3	0	0
Bretschneider	Spanish 3-4	8	3	0	0
Davis	Biology 1-2	58	6	12	0
Feinstein	Chemistry 1-2	40	6	8	0
Gruner	Physics 1-2	6	3	0	0
Harrison	American History 7-8	32	6	0	0
Harrison	European History 5-6	3	3	0	0
Harrison	English History 13-14	4	3	0	0
Herring	English 1-2	42	9	0	0
Herring	English 3-4	25	3	0	0
Muller	Mathematics 1-2	21	3	0	0
Oglesby	Physics 1-2	6	0	4	0
Potter	English 1-2	32	6	0	0
Potter	English 3-4	12	3	0	0
Stenard	Mathematics 1-2	6	3	0	0
Wood	Mathematics 1-2	30	6	0	0

Academic (con't.):

Diplomas awarded:

College 0

Education 0

Commerce 0

Engineering 0

Terminal 0

Curriculum changes:

New courses added: German 1-2; Psychology 1-2; Economics 1-2;
Math 1-2; History 5-6; History 13,14.

Courses dropped: None

Revision of courses: None

New courses required: German 3-4; History 1-2; Math 5-6; French 5-6;
Spanish 5-6; English 13-14; Art 1A, 2A; Astronomy
3,3R; Commerce 1,2; Economics 5-6; Foreign
Affairs 1,2; Philosophy 1,2; Psychology 5-6.

Courses that should be discontinued: History 5-6

Transfer of students:

The following statistics are largely accurate for the 1960 calendar year, but it has been impossible to determine the present situation of all former George Mason College students.

Number of students who transferred at end of one year: 13

Where did they transfer? 1 to Butler University; 1 to Catholic University;
1 to George Washington University; 1 to University
of Maine; 7 to University of Virginia.

Number of students who transferred at end of two years: 9

Where did they transfer? 1 to Montana State University; 2 to American
University; 1 to University of North Carolina;
1 to University of Maryland; 4 to University of
Virginia.

How many transferred to University of Virginia? 11 (7, end of 1 yr.; 4, end
of 2 yrs.)

Where else did they transfer? See above.

Have you any information on their success or failure? No official infor-
mation; some casual information relating to a few students known to
individual faculty members.

Summary of terminal students: George Mason College has no terminal students.

Recruitment activities: Between October 17 and November 29, 1960, members
of the George Mason College staff and faculty attended twelve
"College Nights" representing seventeen high schools in the Northern
Virginia Area.

Faculty:

Research in Progress :

Mr. Brandon

Further research to supplement dissertation which is being prepared for publication

Mr. Harrison

Work on extension of dissertation and publication in bookform

Mr. Herring

Research incident to preparation of a journal article on Bacon, "Religion and Science"

Mr. Mauler

Along with administrative duties with Melpar and later Analytical Services, continually engaged in classified research

Mr. Potter

Research for journal article on "The Text of Scott's Edition of Swift"

Mr. Stenard

Constantly engaged in classified research

Mr. Wood

Constantly engaged in classified research

Mr. Oglesby

Engaged in rheological research

Mr. Salmon

Work on two papers on technical aspects of cataloging--one pleading for simplification of collation and notes, the other advocating the elimination of inverted subject headings.

Statement of Operations
July 1, 1960 through December 31, 1960

(Comparable data for the period from
January 1st to June 30th, 1960, not
available)

REVENUE

ITEMS	Budget	Revenue this month	Revenue to date	(Over under Budget)
Tuition and fees - Current	36,746.93	392.68	21,286.50	-15,460.43
Tuition and fees - Prior years	-	260.00	260.00	+ 260.00
Service charges	1,250.00	2.00	73.00	- 1,177.00
Application fees	1,500.00	70.00	1,140.00	- 360.00
Veteran Service Charges	-	4.00	6.00	+ 6.00
Vending Machine	88.80	1.92	100.68	+ 11.88
State Appropriation	70,500.00	-	35,250.00	-35,250.00
Refunds			621.78	- 621.78
TOTALS:	110,085.73	730.60	57,494.40	-52,591.33

GEORGE MASON COLLEGE
Statement of Operations
July 1, 1960 through December 31, 1960

EXPENDITURES

Items	Code	Budget	Expendi- tures this month	Expendi- tures to date	Oblig- ations unpaid	(Over under Budget)
Payroll	1100	88,947.64	7,852.93	38,756.41	-	50,191.23
General Repairs	1210	475.00	-	100.28	205.40	169.32
Utilities	1230	1,100.00	-	187.88	262.15	649.97
Travel	1240	600.00	196.61	217.83	22.24	359.93
Freight	1250	35.00	-	-	-	35.00
Communications	1260	1,000.00	9.38	517.10	348.57	134.33
Printing	1270	1,821.00	-	882.00	-	939.00
Binding	1292	350.00	-	96.66	4.28	249.06
Sundry Contract	1299	552.00	-	23.75	452.00	76.25
Fuel	1330	1,300.00	-	-	411.86	888.14
Office Supplies	1340	1,550.00	-	561.38	480.78	507.84
Lab. "	1350	930.00	-	8.92	54.28	866.80
Educ'l "	1380	125.00	-	80.15	-	44.85
House, "	1395	375.00	-	97.45	139.17	138.38
Office Equipment	1510	1,728.44	-	958.58	304.23	465.63
House, "	1520	478.00	-	465.58	-	12.42
Lab. Equipment	1530	2,683.01	-	119.23	2,301.00	262.78
Educ'l "	1570	125.00	-	-	-	125.00
Books	1593	5,000.00	-	1,307.38	3,125.66	566.96
Bldg Materials	1600	150.00	-	13.68	-	136.32
Rent and Ins	1700	760.64	-	600.00	160.64	-
TOTAL		110,085.73	8,058.92	44,994.26	8,272.26	56,819.21

Buildings and Grounds:

Typical brick eight-room Elementary school building of the first two decades of the century, on a three-acre plot touching the Columbia and Leesburg Pikes at Bailey's Crossroads in Fairfax County. (The building is in Fairfax County, our address is Alexandria, and we are served by a Falls Church telephone exchange.)

The building and parking area serve our needs very well at the moment and may see us through the period before we can move into new quarters on the permanent site. However, it may be necessary to extend the college day from eight in the morning until six in the afternoon.

The building is well equipped to serve our instructional needs. All instructional equipment and aids requested by instructors have been provided.

Since the initial renovation of the building, before we entered upon its use, the only improvements made have been the grading and surfacing of the parking area and the construction of offices in the basement. It is difficult to maintain the appearance of the interior of the building, both because it is old and is in use fifteen hours a day by the College and the Extension Center.

Comments:

An orientation program was conducted successfully. As part of it the Faculty gave a picnic luncheon for all students.

The newly-formed Student Assembly started functioning in a very responsible manner.

A basketball squad was formed, practicing two nights a week in the J.E.B. Stuart High School gymnasium and playing high school and college freshman teams.

A debate team was formed and participated in debate tournaments.

Student discussion of a proposed Honor System was initiated, but the indications were that an Honor System would not be adopted soon.

The Student Assembly conducted two very successful dances, an informal one during the first week of College in the Fall and a formal one during the week before Christmas.

LIBRARY:

Count on entire collection:

Books	<u>5517</u> (physical volumes)
Periodicals	<u>222</u> (bound volumes)
Other	<u>210</u> (Pamphlets, maps, recordings, pictures and reproductions, etc.)

TOTAL: 5949

Stephen R. Salmon

STEPHEN R. SALMON,
Librarian