R.C.F.

Steering Committee Meeting of Jan 10, 1972.

The committee meet at Fred Zabka's house at 5:30 p.m. Members present: F. Zabka, J. Humphries, J. Marshall, M. Blake, J. Maxwell, T. Fleming. D. Douglas was not notified of the meeting and was therefore absent.

New members of the committee include:

- Newscaster of the committee
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Major Items Discussed:

- History of Forest Festival Accommodations and Program
- General Meeting and Membership
- Committees (Forestry, Forestry & beet farming)
- Committees (For the Year, Forestry, Forestry & Beet Farming)
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Committee Reports:

- Executive
- Committee
- Committee Reports for Year 1971
- 

Committee Finance
The focus

It was agreed that a history of Black Focus (BBF) should be of great importance not only to the Steering Committee (S.C.) but also to other

as a reference and guide to various persons interested in integration, diversity, new towns, black organizations, and so on. Some

of the

Vice-presidents of BBF and the key

way that it should lead to both, bold

and relationships - support, support, etc.

Some discussion of who might assist

who would undertake the responsibility. Should not be one or
two persons. Need to involve other disciplines.

Action

A letter will go out requesting

that people make available to do

for whatever help - all material

relating to Focus (photographs,

topics, ideas, news clips, papers,

including the) be a feeder for

interested in such a project.

Specific recommendations and invitations
to take on the project will be kept up

providing the momentum.
It was reported to the S.C. that Roger Coleman had agreed to call the first Festival Meeting. Nancy & Susan met with him to discuss a proposal for funding for the National Endowment for the Arts, which would be in May. It was agreed that Roger would set up two meetings; one for all persons interested in the festival (Wed. 8:00 - Bowers Room) and one for a proposal meeting committee by Friday. The proposal writing committee would include past Festival leaders, S.C. representatives of the new festival committee, and a couple of proposal writers.

Jean Mayhew raised the issue of the need to excise restrictions occurring by the codification of past rules, and the somewhat arbitrary limits placed by funding agencies. It was suggested that funding agencies be for a period of the festival, only.

Thomas, the treasurer, would handle the accounting.
not to restrict a new chairman.
A major portion of discussion concerned
the need to define clearly the
audience range, goals, and social effects
of the festival. In terms of its
service to the metropolitan area,
metropolitan black community, Greater
Va. area and Rector Black and/or white
community (b) fund-raising, planning,
and purposes (d) education/interpretation
purposes.

**Action:**

The following recommendations will be
forwarded to the joint festival meeting,
and to the new chairman in keeping
with the policy making responsibilities
of the S.C.

1. The festival should be appeal to
   and discuss the black community
   of the Washington area. Health
   should be well defined and well thought out in
   separate.

2. A Committee is immediately needed
to actively plan our participation
in the overall festival theme. Rector
   Spring Festival.

3. New stories, creative, and
   organization presents the considered.
   New events to be developed.

4. Close festival events should be
5. Committee should immediately check into the availability of the New Conference Center Ball Room with O. PROHN.

6. The festival should be budgeted on a break even basis. Fund raising for conventions will not necessarily take place in festival. Don't get the idea that all festival funds are to be raised. This may be a bonus.

7. Try to attract more national press attention.

8. Chairmanship—Consider an honorary chairman for fund raising event.

9. Festival Committee should report back to the Steering Committee with preliminary plans and budget—excluding a process for choosing a chairman by Feb. 15.
Membership + General Meeting - Action

1. Membership will be collecteed as required by the charter. All will pay $1.00 per person - Only paid members will vote at meetings.

2. Mailings will continue to be sent to all black families.

Next Meeting

3. The first general meeting will be held on Feb 17. Attempts will be made to secure the Methodist, Baptist Churches.

Committee Functions

Fred Humphries submitted his assignment on the committee structure program for the year. A new member will be added to the assignment. It is important.

The following was agreed upon:

1. Fund Raising Procedures. It was agreed that fund raising must be canceled for the year. There will be a Fund Raising Committee. The Social Committee Chairman was appointed to take charge of this special raising event - until the final decision in March.
4. The Social and Membership Committee will report back with a program for the year.
5. Membership Chair will be responsible for membership mailings, determining up-to-date updating list, building membership.
6. An administrative support committee will be set up to assist all steering committee members.
7. A petty cash fund will be set up for mailing.
8. Tom West will be asked to develop a workshop for long range goals.
9. Dave and Janet will be asked to develop a committee for a membership social on January 10th.
10. S.C. members will work on something or organizational goals for the next meeting.

Agenda for Jan 18:
1. Restroom list
2. News Letter
3. Current Status Report:
   Program for Jan., and Aids for Jan.
Fund-Raising Committee

The purpose of this committee is to execute activities that result in funds for the operation of Black Forest and Black Forest sponsored special projects. Typical activities are:

1) planning dances, seminars, round-up events, which essentially draw on the Reston community to raise funds for the basic operation of Black Forest.

2) For special activities, for example, study of "New area relationships in an unplanned school system of a new town," the committee would determine the scheme where such a study should be submitted and its help with the mechanism of pulling such a proposal together.

3) it would seek funds from private and philanthropic organizations

which would come in an attempt
Dear Youth Activity Committee,

The purpose of this committee is to plan and develop programs of a social nature for the pre-teen and teen-age groups of the Black Town Movement. Such activities may be:

1) Dance groups
2) Drama groups
3) Choral groups
4) Men's, Women's, and Junior Activities
5) Special trips to Washington, D.C. and other places of interest.
6) Swimming parties, etc.

Sincerely,
School Relations Committee

The school relations committee met to discuss plans to improve the school system in Petersburg, especially in the area of student participation and school activities.

1. Number of Black teachers and administrators hired in the Petersburg school system.
2. Race relations in the school.
3. Student participation in school activities.
4. Counseling services
   a. related to college
   b. discipline and behavior problems.
5. Resolve all problems related to students as directed by Black Caucus.

Economic Development Committee

The purpose of this committee is to become completely knowledgeable of the development plan for Petersburg and to assess the development plan for possible...
economic ventures. It is expected that possibilities for

1) Purchase of land
2) Development of Housing Program
3) Property if space for shops, stores, restaurants, etc.

4) Possibility of a community-owned Business District, etc.

In vestment Committee

The purpose of this Committee is to

study and adopt a plan of the project as recommended by the Development Council then seek and secure

a plan whereby the necessary funds can be obtained whereby the program can be carried

on reality.