LACK FOCUS

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(703) 471-1769

August 18, 1971

Mr. Glenn Saunders Gulf Reston Executive Offices Reston, Virginia 22070

Dear Mr. Saunders:

 Π his is to inform you of this year's activities on the Plaza.

We plan to operate pretty much under the same structure as in the past. Performances will be held on the steps of the Baptist Church; booths, tables, and art work along Quayside; coke and hot dog vendors under the trees near Welborn; and exhibits rimming the center of the Plaza -- from the restaurant to the drug store.

There will only be one addition to the exhibits which was not included in festivities past; a mobile exhibit from the Anacostia Museum which takes the form of a small van. We would like to be able to park this exhibit in the parking lot adjacent to the Bank.

To date, our plans necessitate use of the Plaza to convene 10:00 a.m., Sunday, September 5, and ending at 6:00 p.m. We would, however, like to reserve the possibility of continuing the performances until dark (or shortly thereafter) on this date. Monday's schedule (Sept. 6) convenes at 12 noon and ends at 6:00 p.m.

As has been done in the past, we have care-fully staged our exhibits, etc., so as to keep passageways unencumbered. We have notified the proper authorities of the upcoming events, as well as apprise them of the expected size of visitors for each day.

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I would be glad to provide you with additional details upon request, should you require them, or answer any questions you may have. I express my sincere gratitude for your cooperation and support.

Sincerely,

Mona Blake

Committee Chairman