

## DRAFT CHARTER AND BY-LAWS

### RESTON BLACK FOCUS

#### PURPOSE

Reston Black Focus' purpose is to serve as a framework for black cultural, educational, civic and social activities in Reston and the surrounding area.

#### MEMBERSHIP (Eligibility)

Membership in Reston Black Focus will be open to any black family (i.e., at least one black person in the family). Residence in Reston is not required. All members will have to be at least 16 years of age.

#### STEERING COMMITTEE

The policy and decision-making body of Reston Black Focus will be the Steering Committee. The Steering Committee will have the four permanent members as elected by the membership.

It will also have all committee chairmen as appointed by any three non-related members of Reston Black Focus.

The Steering Committee will determine the manner in which it should govern itself.

#### OFFICERS

Officers of Reston Black Focus will be elected at the first regularly scheduled membership meeting in November. The nomination will be taken from the floor. After eight nominees, nominations will be closed. Election then will take place and the highest four candidates will then become the officers of Reston Black Focus. These officers will be called coordinators and they have the responsibility of insuring proper record keeping, minutes, and financial control. Within one month of election, the officers must have selected one coordinator responsible for minutes and another responsible for finances. The four elected officers will be the four permanent members of the Steering Committee. The terms of the elected officers will be for one year.

#### COMMITTEE CHAIRMEN

All committee chairmen will automatically be on the Steering Committee. Any member of Reston Black Focus can become a committee chairman by being appointed by three non-related members of Reston Black Focus. The term of a committee chairman will be nine (9) months. There is no limit on the numbers of terms that a chairman can serve.

MEMBERSHIP (Authority)

The membership body will have the authority to change the charter at any regular meeting of the membership which has 25% of the membership present and 2/3 of those present voting for a change.

The charter will be adopted at the membership meeting on Nov. 1, 1969, by a simple majority of the membership that is present.

The membership has the power to elect four (4) permanent members to the Steering Committee.

Any three (3) non-related members can appoint a chairman of an activity and that chairman will automatically be on the Steering Committee.

MEMBERSHIP (Meeting)

There will be a minimum of four meetings of the membership within any calender year starting in 1970.

Meetings can be called by the Steering Committee or ten percent (10%) of the membership.

MEMBERSHIP (Dues)

Membership fees will be one dollar per year and will be waived for the first year.