

MINUTES OF THE ORGANIZATIONAL MEETING
OF
THE BOARD OF DIRECTORS
OF
RESTON BLACK FOCUS, INC.

Pursuant to written Waiver of Notice signed by all of the Directors, the Organizational Meeting of the Board of Directors named in the Articles of Incorporation of RESTON BLACK FOCUS, INC. was held on the 29th day of August at 8:40 p.m. at the home of Beverley D. Sharp, 2502 Gold Cup Lane, Reston, Virginia.

Present at the meeting were: Beverley D. Sharp, Charles V. Smith, Clarestine S. Summey, Laura P. Thomas, Sylvia Turner and Eileen Welch. Ms. Sharp served as Chairman of the meeting and in the absence of the Secretary, Ms. Sharp acted as secretary and recorded the Minutes.

The Chairman stated that the Certificate of Incorporation had been issued by the State Corporation Commission on August 21, 1974. She directed that the Notice of Issue received from the Commission be filed with the Minutes of this Meeting.

The first matter to come before the Meeting was the election of officers. Smith moved that the existing officers (of the unincorporated association) be transposed to the comparable offices (of the corporation). The motion was seconded by Welch. Vote -- five ayes, Turner abstaining. Thereupon the following officers were elected to serve until the First Annual Meeting of the Corporation or until their successors are elected:

President	Beverley D. Sharp
Vice President	Charles V. Smith
Secretary	Carol Ann Bradley
Treasurer	Doris G. Gilmore

The Chairman then presented to the Meeting a proposed form of By-Laws for the Corporation. After discussion on motion duly made, seconded and unanimously carried, such form of By-Laws were adopted as and for the By-Laws of the Corporation. The Secretary was then instructed to insert in the Corporation's Minute Book a copy of the By-Laws immediately following the Articles of Incorporation.

The Chairman then stated that it was necessary to designate a depository for the funds of the Corporation and to authorize certain persons to sign checks for the Corporation. On motion duly made and seconded it was unanimously

RESOLVED that the United Virginia Bank of Fairfax is hereby designated as a depository for the funds of the Corporation, and that two checking accounts be opened (one general account and one festival account) in the name of the Corporation with such Bank;

FURTHER RESOLVED, that the officers of the Corporation are hereby authorized and directed to execute on behalf of the Corporation and file with such Bank designated as a depository of the Corporation the proper signature cards designating the President, Vice President or Treasurer as the officers of the Corporation, any two of which may be authorized to sign checks and drafts to be paid from the Corporation's account.

FURTHER RESOLVED, that the form of banking resolutions used by such bank serving as a depository of the Corporation, a copy of which is hereby directed to be filed with the Minutes of this Meeting, it is hereby approved and adopted in all respects.

The Chairman then stated to the Board that certain fees and expenses had been incurred by the incorporators and organizers of the Corporation, and upon motion duly made and seconded it was unanimously

RESOLVED, that the Treasurer be and she hereby is authorized and directed to pay all fees and expenses incident and necessary to the organization of the Corporation.

There being no further business to come before the Meeting regarding the organization of the Corporation, a brief discussion followed on the Rorls killing and ensuing disturbance in Herndon.

There being no further business to come before the meeting, on motion duly made and seconded it was unanimously adjourned at 10:15 p.m.

Ann Bradley
Secretary

APPROVED:

Beverly D. Sharp
Chairman



reston black focus

p.o. box 793 □ reston, virginia 22091

General Membership Meeting
Lake Anne Hall
July 30, 1974; 8:30 p.m.

Present: Twenty-nine people including Steering Committee members, Bradley, Gilmore, Robinson, Sharp, Smith, Summey, Thomas, Welch.

The new Steering Committee members present were introduced by Chairperson Sharp.

Announcements. Kathy Lamkin announced that the Human Rights Ordinance was passed with subpoena power by the Fairfax County Board of Supervisors 7-2. A Human Rights Commission will be established composed of 11 members with 4 appointees from the community. The sections or phrases political opinion and personal appearance were deleted.

Carol Bradley announced that Rev. LaVert Taylor of Washington, D.C. will preach at Washington Plaza Baptist Church on Sunday August 4, 1974, at 11:00 a.m. The black community of Reston is urged to attend.

Festival. Howard Robinson reported that a list of committees and members showed that not all the committees are filled with at least seven people and that many people are on more than one committee. Each committee should have at least seven members with each person having major responsibilities. A list of committees was read so newcomers could participate. The two types of committees are:

- 1) income producing--Dance, Theater, Exhibits, Conference, (Fashion Show, & House Tour)
- 2) expending--Entertainment, Publicity, (Finance, & Logistics)

Committee Reports:

Conference--Burt Lamkin, Chairperson. The conference will be held on Saturday, August 31, 1974, from 9 to 5:00 p.m., with registration at 8:15 a.m. The fee will be \$35.00/couple; \$25.00/individual; \$15.00/student,

reston black focus

p.o. box 793 □ reston, virginia 22091

GM 7/30/74

2

and \$12.00 for the luncheon only. The title: New Twon Agenda--Concepts and Realities. Three concurrent workshops will go on in the morning on the subjects: Planner/Developer, Governance, and Facilities/Services. The keynote luncheon speaker is still being sought. Three concurrent workshops for the afternoon cover the topics: Political/Social Planning, Learning Opportunities, and People Interactions. A plenary wind-up session will follow.

Dance--Barba Merriwether, Chairperson. The dance will be held 8/31/74, 10:00 p.m.-2:00 a.m. Price \$15.00/person for hot hor d'oeuvres and a cash bar, with Focus getting a 25¢ rebate on each drink. Theme: Uptown Saturday Night--with a prize for the snazziest dress. Merriwether estimates a \$2000. profit with 350 people attending. Tickets available 8/1/74. The committee must still negotiate getting the pool area or two other rooms for food and drink.

Exhibits--Gene Wethers, Chairperson. Wethers presented the letter which will be sent to potential exhibitors before August 1st. He hopes to get 25-30 exhibitors. In addition, Wethers presented the letter from Floyd Wimberly Gulf Reston Inc. authorizing use of the Dag Hammarskjold Plaza, which letter must be kept on the plaza by a Focus representative at all times.

Publicity--Lewis Giles, Chairperson. A copy of the news release of July 29 was presented. Radio, television, and Gulf Reston have been contacted. Giles has received a good reaction from media people. He needs more detail from committee chairpeople to make the releases more informative.

Reston black focus

p.o. box 793 □ reston, virginia 22091

GM 7/30/74

3

Tennis Tournament--Irwin Holmes, Chairperson. 16 males and 16 females will participate in singles event. The tournament will be on Sunday and Monday 9/1/74-9/2/74, and will be invitational. Holmes has already gotten ten affirmative replies for the tournament. The contestants will include: 8 best black players in metropolitan D.C. area

4 top Reston Tennis Association members

4 best black Reston players

If more than 4 black Restonians want to play they must qualify in match-on Saturday. The use of which courts has not been confirmed. If the Sheraton courts are not available, the Southgate courts are being considered. There will be a \$3.00 entry fee; balls and trophies to be paid for by Reston Black Focus. Mr George Stewart, Washington, D.C., will play an exhibition mixed doubles match.

Theater--Bev Sharp reporting. The movies will be: The Learning Tree as a matinee; The Harder They Come, possibly as a midnight show, and maybe Don't Play Us Cheap or Sounder. Prices will be \$2.00/adult and \$1.00/child.

Entertainment--Sylvia Marshall, Chairperson. Marshall is obtaining entertainment for Sunday and Monday on the Plaza. The opening ceremonies will consist of a speech by a young black doctor and singing of the Black National Anthem by a local group. She is trying to get the D.C. Black Repertory Company. The entertainment will consist of jazz, gospel and dance. Marshall says we still need a piano and carpeting for the stage area. The band for the dance is The Mood Experience.



reston black focus

p.o. box 793 □ reston, virginia 22091

GM 7/30/74

4

Fashion Show, House Tour--no report since chairpersons were not present.

Finance Committee--Fred Fresh reporting. We have a deficit budget of \$2600. based on preliminary budgets presented by various committees.

A cover letter will be sent to the Sheraton with specifications as to rooms, needs etc. Hopefully we will get a global price for the entire festival.

Comments from Chairperson Robinson. He is hoping for a \$6000. profit. He urges enlargement of all the committees and implementation of all the program.

Questions and Comment. Kathy Lamkin said that the D.C. Repertory Theater has agreed to receive our donation and that this information can be used in future press releases. The Ralph Bunche Awards program was explained again by Mr Robinson. Bev Sharp asked about the number of dance tickets to be printed. Merriwether answered--500 will be printed; 400 sold.

Burton Lamkin needs 5 conference coordinators to be in charge of registration, badges, etc. He asked the group what speaker and what price to pay for the luncheon keynote address. The group felt that the speaker should be chosen based heavily on the financial considerations. There is a need for 93 people to attend the conference in order to break even. Speakers being considered--Carl Rowan @ \$1500; Floyd McKissick @ \$750; Asst. Sect. at HEW-free. After much discussion, the choice was left up to the committee with the recommendation that we pay \$750 to McKissick as opposed to \$1500 for Rowan, since it was felt that McKissick would be a good draw.

Incorporation. Mike Horwatt, a Reston attorney, presented some information and answered questions about incorporating Focus. The key reason for



reston black focus

p.o. box 793 □ reston, virginia 22091

GM 7/30/74

5

incorporating is to absolve ourselves from personal liability. We must have a certain basic structure with a board of directors and specified officers; but we will try to devise a structure and by-laws as close to the present structure and by-laws as possible and still adhere to the Virginia law governing corporations. It will take several months to get tax exempt status. A question arose as to whether the IRS would tax us on all income for the past six years. The answer is yes; but this is true whether we incorporate or not. Horwatt recommends that we have public liability insurance for the festival and each concessionaire having a ride carry insurance and supply a copy of the certificate of insurance as part of their contract with Focus to protect Focus in the event of any action against us. His firm will charge Focus a fee of \$250.00 plus expenses (\$50.00 - \$75.00 including corporate seal, minutes book, etc.) for the incorporation and obtaining tax exemption. Their normal fee is \$600.00. A vote was taken by secret written ballot on whether or not to incorporate the organization under the conditions described. Results: 33 yes, 0 no. Elections. Sharp outlined a procedure which called for naming an elections committee in September in preparation for elections in November. Volunteers were solicited--none appeared.

The meeting was adjourned at 11:00 p.m.

Respectfully submitted,

Carol Ann Bradley, Secretary