

## RESTON BLACK FOCUS

Steering Committee Meeting  
July 16, 1974, 7:30 p.m.  
Home of Beverley Sharp

Present: Bradley, Gilmore, Robinson, Sharp, Summney, Thomas, Turner,  
Kathy Lamkin

Minutes of the June 24 meeting were approved with two corrections.

Human Rights Ordinance. Kathy Lamkin reported on the July 15 hearing.

Most of the testimony was for women. Two individuals testified  
against the ordinance: 1) Tax Payers Alliance

2) Fair Housing (concerned that they may  
get scooped up).

Kathy testified on behalf of Reston Black Focus (see Attachment 1).

She feels that "something" will pass and that it is important for  
Reston Black Focus to gain continuing visibility before the Fairfax  
County Board of Supervisors and the School Board. For the record--  
a copy of the Reston Times announcement of Jim Scott's presentation  
and editorial, Attachments 2 & 3.

NEXT MEETING. Scheduled for August 12, 8:00 p.m. at the home of  
Laura Thomas.

ANTI-POVERTY FUNDS. The Board of Supervisors decided to maintain  
administrative control over the dispersal of federal anti-poverty  
funds within the county. Under this plan, funding of the Saunders  
B. Moon Community Action Association is likely to continue.

INCORPORATION. Bradley presented some preliminary information:

- 1) Incorporation means no one is personally liable  
for anything that happens at a Focus function.
- 2) We can then be considered for tax-exempt status.

Sharp has talked with Mike Horwatt, a lawyer, whose firm will do  
the job for us for a nominal fee. Thomas felt that we should examine

all the IRS materials before we decide to become a tax exempt organization. Mike Horwatt will come to the general meeting, Tuesday July 30 and present all aspects of incorporation. It was unanimously decided that we should proceed with incorporation and application for tax exemption as soon as possible, subject to a referendum at the July 30 meeting.

BULK MAILING. Doris Gilmore reported that:

- 1) a \$15.00 filing fee is required.
- 2) a \$30.00 annual fee is due each January 1.
- 3) minimum 200 pieces must be mailed at a time.
- 4) non-profit rate = \$0.018/piece.
- 5) an account of \$50.00 must be maintained at Post Office.
- 6) we must certify that we are a non-profit organization.
- 7) it would cost approximately \$4.20 to mail the monthly newsletter as opposed to \$25.00 (250 copies).

The steps we need to follow are:

- 1) incorporation
- 2) tax exempt status--federal, state, county
- 3) apply for non-profit bulk rate stamp

#### FESTIVAL

BUDGET AND FINANCE PROCEDURES. Doris Gilmore presented plan discussed by Festival Finance Committee. Howard Robinson suggested that all contracts for the festival be submitted to the Festival Committee for review. The contracts should be screened in terms of potential utility for other committees since there is a need to keep costs down. The procedure agreed upon is as follows:

- 1) Howard Robinson will receive all contracts/<sup>via committee chairmen</sup> review them;  
he will initial approved contracts and pass them to the Finance Committee.



- 2) Upon approval, two members of the Finance Committee will sign the contract.
- 3) The Finance Committee will keep one copy; Mary Butler/Gloria Johnson will keep one copy for the Festival Committee and return one copy to originating committee chairperson.

GENERAL REPORT. Sharp needs all the names and addresses of people on all festival committees so that they can be personally thanked for their efforts. An information booth/message center will be set up at the festival to facilitate communication, principally for the benefit of committees ~~chairmen~~.

CONFERENCE PLANS. Keynote panel of 4-

Floyd McKissick, developer of Soul City  
John Cole, architect  
Carl Holman, National Urban Coalition  
Martha Penninno, Fairfax County Supervisor  
Doug Gary, United Planning Organization  
Maxine Wallace, Professor at Howard  
Sarah Austin, National Urban Coalition

Luncheon speaker-Barbara Jordan, Barbara Sizemore, or Sargent Shriver

OTHER COMMITTEES. Theater committee and public relations committees are working well. A press release will go out Monday. We need the work on the program booklet to begin soon. Gulf Reston will take an ad and aid in/the publicity release. Mr. Robinson stressed that after the July 30 meeting, he will narrow festival meetings to about seven or eight core people (committee chairpeople). This will eliminate long explanations to newcomers. Mr. Robinson is quite impressed with the enthusiasm and dedication of the various committee chairmen.

BENEFICIARY. There has still been no choice of the beneficiary of festival funds. Mr. Robinson explained the Ralph Bunche Awards Program (which trains blacks for international work) as a possible recipient. We need to know shortly where the money is going in order to facilitate selling tickets. The Festival Committee will decide who shall be the recipient (since they are doing all the work), with endorsement by the general membership on July 30.

#### NEW BUSINESS

STATIONERY. New stationery will be printed with enough for the Festival Committee. It will read Reston Black Focus, Inc., if Mike Horwatt says this is alright. Sharp will handle right away.

MEMBERSHIP. For the record: the booklet, questionnaire, and newsletter sent to membership. We should insert copy of all material sent to members (newsletters, etc.) into the record, as normal procedure. Membership cards will be printed and ready for the July 30 meeting. In Welch's absence, Sharp will handle.

ELECTION. Sharp outlined a plan for the November election, to be presented at July 30 meeting. Election committee and charter/bylaws amendment task force should be selected in August. Hearings on amendments in September. Proposed amendments and slate of nominees complete by October 15, so that ballots can be mailed to paid members with the November newsletter.

COUNTY NO-GROWTH POLICY. Bev Sharp urged that we send a letter to the Fairfax County Board of Supervisors voicing our concern about the sewer moratorium and the no-growth policy as it affects the development of Reston. No action.

ADJOURNED 11:00 p.m.

Respectfully submitted,  
Carol Bradley, Secretary