

RESTON BLACK FOCUS

1972

DRAFT REVISED

CHARTER AND BY-LAWS

MEMBERSHIP

Reston Black Focus is a group formed by black Restonians who are concerned that black people participate as citizens of Reston and that black culture and life styles not be lost. Reston Black Focus will serve as a framework for black cultural, educational, and civic activities.

Membership shall be available to all persons whose names are recommended by the Membership Committee and approved by the general membership.

POLICY AND PROGRAMS

Policy and programs of RBF shall be determined by the general membership and administered by a steering committee. The general membership shall be defined as the assembly of voting members called into session in the manner specified under MEETINGS. A quorum shall consist of _____ voting members.

Changes in the RBF annual program and budget may be adopted at any regular general membership meeting provided the membership is notified in writing of the intended changes to said program and budget three (3) weeks prior to the meeting wherein the change is to be proposed.

STEERING COMMITTEE

Effective as of the October, 1972 elections the RBF steering committee shall be composed of five members to be elected at the October general membership meeting. The present composition of the Steering Committee (four permanent members and committee chairman) shall remain in effect through the 1972 term of office.

The Steering Committee shall solicit proposed program activities, develop and recommend to the general membership the RBF annual program. This program shall be presented for approval by the membership at the January membership meeting.

The five elected members of the Steering Committee shall be responsible for the proper functioning of committees. It shall appoint committee chairmen, subject to confirmation by the membership. Available chairmanships shall be made known to the membership for the purpose of considering volunteers and nominees. It shall also recommend to the membership removal of a non-functioning chairman.

At its first meeting the Steering Committee shall designate from among its members individuals responsible for:

- o Convening and presiding at both Steering Committee and General Membership meetings.
- o Financial Administration
- o Secretarial Function

The Steering Committee shall fix the term of persons so designated.

MEETINGS

The Steering Committee meetings shall be open to all members of RBF. Non-members of the Steering Committee shall not have voting privileges during Steering Committee meeting. The Steering Committee shall report its deliberations to a general membership meeting.

General membership meeting shall be held at least monthly. Meeting time, place, and agenda shall be appropriately announced to the membership one week prior to the meeting date.

ANNUAL DUES

Annual dues shall be \$1.00 for any person over 16 years of age who has been approved for membership.

VOTING

No member who is delinquent in payment of annual dues shall be eligible to vote or hold office. Annual dues are payable on January 1 of each year. Delinquent members may pay dues at anytime.

COMMITTEES

The following standing committees shall establish annually:

- . Social
- . Membership
- . Information and News
- . Education

Additionally, the Steering Committee shall establish a committee for the purpose of an Annual Expression of the Black Experience. Other committees shall be appointed as from time to time may be necessary.

NOMINATING COMMITTEE

The nominating committee is a special committee which shall be constituted from volunteers solicited at the August membership meeting. A minimum of three (3) members shall serve through the certification of the newly elected Steering Committee.

AMENDMENTS TO CHARTER

Charter amendments may be proposed by a petition of five voting members. The petition shall be submitted to the Steering Committee as an agenda item for the next regularly scheduled general membership meeting. The meeting announcement which includes the amendment shall make special note of the pending discussion.

In order for the amendment to be placed in effect, the amendment must be passed by a two-thirds majority of the voting membership, present and voting, during two consecutive general membership meetings. Should the amendment be passed at the first meeting, the amendment will automatically become an agenda item for the next general membership meeting. When the meeting is advertised, the agenda item will note that an amendment passage is pending.

REMOVAL OF STEERING COMMITTEE MEMBERS

The process described for amendment to the charter shall apply to removal of Steering Committee members.