

reston black focus

p.o. box 793 □ reston, virginia 22091

Board of Directors Meeting
February 12, 1975; 8:15 p.m.
Home of Beverley Sharp

Present: Sharp, Summey, Wethers

Board Action Since Last Meeting. B. Sharp reported on the actions taken by the Board of Directors since the December 1974 meeting. (The January, 1975 meeting was cancelled by majority consent.) In both cases the action followed telephone conferences between the Secretary and three of the other members of the Board and an ensuing favorable majority vote:

- In response to a request from Mona Blake, a letter was sent to Mr. John L. Spitler, endorsing the nomination of Marian Secundy for a position on the Board of Trustees of the Fairfax Hospital Association. A copy of the letter is Attachment A, and a copy of Mrs. Secundy's resume is filed with these minutes in the Secretary's records.
- In response to a request from Lee Young, Roving Leader, Fairfax County Recreation Department, a loan was made to Saundria Robinson for the amount of \$150.00 to be repaid in ten monthly payments beginning 2/25/75, with no interest. The loan was made for the purpose of providing the security deposit she needed to complete a rental agreement for an apartment. A copy of the promisory note is Attachment B.

Correspondence. B. Sharp reported that relevant notices from Fairfax County Agencies had been forwarded to the newsletter committee for inclusion in the newsletter. Specifically, these were: an announcement concerning certain staff vacancies on the Human Rights Commission, and a notice about the volunteer program of the Department of Consumer Affairs. Copies of the letters are filed with the Secretary's records.

Also, B. Sharp reported the receipt of a letter from the Reston Jaycees requesting nominations for their awards for "Outstanding Young Man" and "Distinguished Service". Because there was not sufficient time to respond prior to their deadline, no action was taken; however, it was agreed that we should acknowledge the request, explain our silence, ask that we be given more time to consider the question in the future, and suggest that the Jaycees add an "Outstanding Young Woman Award". A copy of this letter is filed with the Secretary's records.

Council On Adoptable Children. The Council on Adoptable Children requested the use of the RBF mailing list to send out invitations to a benefit in late February. Following a discussion of the member organizations in the coalition council, it was agreed that we would make the mailing list available to this group. C. Summey will transmit a copy of the list to the representative as soon as possible.

herndon black focus

p.o. box 793 □ herndon, virginia 22091

BOD 2/12/75

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COMMITTEE REPORTS

Newsletter. C. Summey reported that the committee is functioning well. Lucille Walke is the new editor; Marie Lovett is the new collector. A discussion about possible improvements in the present methods for obtaining copies of mailing labels followed. G. Wethers will assist in this effort.

Membership. C. Summey reported that as yet the new chairperson, Ernestine Bush had not obtained the basic materials (directories, membership cards, etc.) from the past chairperson. The possible merger of the membership and newsletter committees under the direction of C. Summey was discussed. It was agreed that Summey would discuss the possible merger with Bush and that a decision would be made at the March meeting.

Employment. B. Sharp reported that the committee is planning a career workshop primarily for the black students at Herndon Intermediate School and Herndon High School. The workshop will be scheduled in April, 1975, and will be preceded by a survey to determine areas of interest, and levels of sophistication regarding the present/future job market among the students.

Social Committee. No report. G. Wethers submitted for the record a copy of the letter to Robert Hooks of the D. C. Black Repertory Company, requesting his attendance at the Christmas party for the purpose of accepting a donation from the Festival '74 proceeds. Copy filed with Secretary.

Education. No report.

County Relations. No report. Bob Secundy has submitted a draft of the by-laws of the Fairfax County-Wide Black Citizens Association for comments. Copies will be sent to each Board member and to the County Relations committee in preparation for discussion at the March meeting.

Festival. D. Gilmore has completed the detailed financial report. Attachment C. Sharp will summarize and submit to newsletter. Attachment D. It was agreed that we need to begin NOW to plan the 1975 festival. A new chairperson is needed to coordinate the effort.

Social Services. No report.

Youth Activities. No report.

NEXT MEETING. Scheduled for March 12, 1975, 8:15 p.m. at home of Clarestine Summey. Sharp requested that each Board member contact the chairpersons of the committees which they oversee about submitting a report (in-person or written) at the March meeting.

Adjourned at 10:00 p.m.

In absence of Secretary, submitted by Bev Sharp

Attachment A.

Reston black focus
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January 27, 1975

Mr. John L. Spitler, Chariman
Nominating Committee
Board of Trustees
Fairfax Hospital Association
4412 Tarpon Lane
Alexandria, Virginia 22309

Dear Mr. Spitler,

The Board of Directors of Reston Black Focus, Inc. hereby endorses the nomination of Marian Anne Gray Secundy to fill a position on the Board of Trustees of the Fairfax Hospital Association. Based on Mrs. Secundy's professional qualifications and her history of community service, we have full confidence in her ability to serve in this capacity in an excellent manner.

Thank you for your consideration in this matter.

Yours truly,

Beverley D. Sharp, President

Attachment B.

I Sandra Robinson do agree
to pay the amount of fifteen
dollars (\$15.00) a month for ten months (10)
until the sum of \$150.00 is paid
in full starting the 25th of January
1975 to Reston Black Focus, Inc.

signature Sandra Robinson 1/25/75

Witness Lee Young.

Sandra Robinson
461 Alabama St. #105
Herndon, Va. 22070
437-1209

Attachment C

45-102 EYE EASE
45-402 20/20 BUFF
MADE IN U.S.A.

RESTON' BLACK FOCUS
1974 FESTIVAL FINANCIAL REPORT
Page 1 of 2

October 1974

	INCOME	Expense	NET
<u>CONFERENCE</u>			
Receipts collected	1913.00		
Floyd McKissick		750.00	
Lunch - Sheraton		780	
Carousel (projector rental)		23.40	
Printing (see details)		295.04	
Tel. postage, tapes, materials		49.66	
Publication - Comm. Prof. U.N.C.		31.65	
	1913.00	1929.75	-16.75
<u>THEATRE</u>			
Ticket Sales	487.75		
Reston Cinema		400.00	
Ticket printing		44.62	
	487.75	444.62	43.13
<u>HOUSE TOURS</u>			
Ticket Sales	68.00		
" Printing		15.60	
	68.00	15.60	52.40
<u>DANCE</u>			
Ticket Sales	5085.00		
Beverage sales (rebate)	127.50		
Decorations		2.50	
Gift certificates (\$10 ea)		20.	
Bands (\$350 and \$150)		500.	
Sheraton		1978.08	
	5212.50	2500.58	2711.92
<u>EXHIBITORS</u>			
Receipts	550.00		
Postage		11.30	
Labor (4 x 10)		40.	
	550.00	51.30	498.70
<u>PUBLICITY</u>			
<u>PROGRAM BOOK</u>			
Patrons & Ads (collected)	1515.00		
" " " uncollected	150.00		
Printing		757.23	
Subtotal	(1665.00)	(757.23)	(207.77)
<u>OTHER</u>			
Letterhead #407		12.48	
Posters (#523)		42.12	
Balloon sales	75.95		
" cost and pump rental		135.63	
Pump deposit	50.00	50.00	
Postage (Giles)		40.00	
Materials "		12.60	
Poster stakes		6.41	
Posters		23.92	
News release printing (308)		6.55	
Subtotal	(125.95)	(329.71)	(-203.76)
	1790.95	1086.94	704.01

Attachment C

RESTON BLACK FOCUS 1974 FESTIVAL FINANCIAL REPORT Page 2 of 2

TENNIS		Income	Expenses	Net
1	Entry Fees	96.00		
2	Donations (trophies)	109.10		
3	Trophies		109.10	
4	Balls 74.51			
5	Refreshments 18.30			
6	materials 7.90		121.51	
7	Net straps 18.72			
8	applications 2.08			
9		205.10	230.61	-25.51
10	PLAZA ENTERTAINMENT			
11	Howard U Drama		50.00	
12	Ray Edwards Singers		150.00	
13	Plaza Dance Disc Jockey		80.	
14	Lisa Layne		50.	
15	Thessalonina Jackson		45.	
16	Emperor Deli Ojo		300.	
17	Jackson Singers		150.	
18	Andy Goodrich		350.	
19	Dallas Teats(sound system)		150.	
20			1325.00	-1325.00
21	GENERAL FESTIVAL SUPPORT			
22	Phone, postage, parking		10.71	
23	" (H. Robinson)		26.84	
24	Plaza Cleaning (Gulf Reston)		150.00	
25	Photos		14.50	
26	Truck rental		15.40	
27			123.01	- 123.01
28	FASHION SHOW			
29	Receipts Collected	515.00		
30	Toast N Strawberries		150.00	
31	Sheraton		212.16	
32		515.00	362.16	152.84
33	TOTAL			
34		10742.30	8069.57	2672.73