

E. SHARP  
CHAIRMAN

## Environmental Management Committee Charter

### PURPOSE

The Environmental Management Committee shall serve as the principal advisory group to the Executive Committee of the Reston Second Homeowner's Association on all matters pertaining to the conservation, management, and development of the natural environment. The term "natural environment" applies to natural state areas and landscaped grounds and includes soil, plants, water, air, wildlife, and matters which affect these. An underlying consideration of all Committee actions shall be the long-term impact of its recommendations rather than the short-term needs of the Association or of individual property owners.

### FUNCTIONS

The functions of the Environmental Management Committee are to:

1. Represent the Association members and serve as a means of communication among Association members, cluster associations, the Executive Committee, and the Developer on environmental management matters.

2. Provide assistance as appropriate and upon request to Association members (both individually and collectively), the Executive Committee, the Developer, civic groups, and non-member groups or individuals having an interest in the activities of this Committee.
3. Propose an annual budget based on an evaluation of long-term and short-term needs.
4. Review all plans and proposals affecting the development of those areas belonging to, and under the control of, the Second Homeowner's Association.
5. Recommend policy relative to the use of common areas with particular attention to the rights and restrictions of members owning property adjacent to these areas.

#### ORGANIZATION

1. The Committee shall consist of a Chairman and at least five members of the Association. The Nature Center Director shall be an ex-officio member of the Committee.
2. The Committee Chairman shall be appointed by the President of the Executive Committee. The Chairman shall appoint members of the Committee, subject to the approval of the President.

3. The Committee Chairman and members of the Committee shall serve two-year terms commencing in September. Each year at least five Association members shall be appointed to the Committee.
4. No Committee Chairman shall succeed himself and no Committee member shall serve more than two consecutive full terms.
5. The Committee shall be appointed giving consideration to size, continuity, and appropriate representation from clusters and other residential areas.
6. Any Committee chairman failing to call a meeting during a three-month period may be removed from office by the President. Any Committee member failing to attend a meeting during a six-month period may be removed from office.

#### MEETING PROCEDURES

1. Committee meetings shall be held as necessary but no less than once each quarter. Any three members of the Committee may call a meeting after notifying in writing all other Committee members at least three days in advance.



2. A majority of the Committee constitutes a quorum.  
A majority vote of those present is required in advance of official action by the Committee.
3. All meetings shall be open to Association members.
4. Committee members unable to attend a meeting may be fully represented by an adult member of the same household, or by any other Association member provided that the Committee Chairman has been notified in advance.
5. Minutes of each meeting shall be prepared and upon acceptance, submitted to the Executive Committee.

#### AMMENDMENTS

Ammendments to this charter may be proposed in writing at any meeting but will not be acted upon before the following meeting. Two-thirds of the Committee present and voting must approve prior to submission to the Executive Committee.

6/5/68