

Lewis Marshall

NATIONAL ENDOWMENT FOR THE ARTS

GRANT NO. A72-0-934

PLEASE PROVIDE THE APPROPRIATE SIGNATURES IN THE SPACE BELOW:

AUTHORIZING OFFICIAL (INDIVIDUAL DELEGATED AUTHORITY TO ENTER INTO CONTRACTS & ACCEPT GRANTS FOR YOUR ORGANIZATION);	FISCAL OFFICER (INDIVIDUAL DELEGATED AUTHORITY TO ACT FOR THE ORGANIZATION ON FISCAL MATTERS SUCH AS SIGNING OFF ON FINAL EXPENDITURE REPORTS AND VOUCHERS ON GRANTS AND CONTRACTS):
TYPED NAME & TITLE: Frederick S. Humphries, Ph.D. Vice President SIGNATURE:	TYPED NAME & TITLE: Frederick S. Humphries, Ph.D. Vice President SIGNATURE:
OFFICIAL DELEGATED AUTHORITY TO ACT FOR THE AUTHORIZING OFFICIAL: TYPED NAME & TITLE: Frederick S. Humphries, Ph.D. Vice President SIGNATURE:	PROJECT DIRECTOR (PRINCIPAL INVESTIGATOR WHO HAS BEEN AUTHORIZED FOR PURPOSES OF THIS GRANT): TYPED NAME & TITLE: Frederick S. Humphries, Ph.D. Vice President SIGNATURE:

National Council on the Arts



National Endowment for the Arts

WASHINGTON, D.C. 20506

JUN 30 1972

Mr. Frederick S. Humphries
Vice President
Institute for Services to
Education, Inc.
2001 S Street, N. W.
Washington, D. C. 20009

Dear Mr. Humphries:

It is a pleasure to inform you that Grant A72-0-934 in the amount of \$7,500 is awarded to the Institute for Services to Education for Reston Black Focus. Grant funds are for costs of staging the two-day Black Arts Festival as outlined in your application (A14533-72) dated February 3, 1972 and correspondence referred to below. The grant period is April 1, 1972 through September 4, 1972.

It is a condition of this grant that Federal funds provided may not exceed fifty percent of the total cost of this project. The obligation of the Endowment shall not be increased unless agreed to in writing by the Chairman or her duly authorized representative.

A copy of General Grant Provisions dated April 1, 1970 is attached. If for any reason you are unable to comply with any requirement or conditions of this grant or have questions about them, please advise the Endowment promptly.

It is understood that you will keep a step-by-step account of the development of this project, recording successes and failures; a record which will act as a guide to other groups which might at a later date wish to achieve the same or similar goals. The report must be readable and should be sent to the Expansion Arts Program office within 90 days of the termination of the grant. Ideally, the report should be in such a form that it may be reproduced without revision by the Expansion Arts Program staff. This report will satisfy the descriptive reporting requirements as set out in Section 7, Paragraph C of the General Grant Provisions.

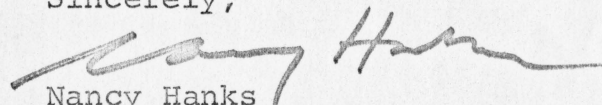
Mr. Frederick S. Humphries -2-

In all published material and announcements regarding this program it is suggested that a special notice be made that: "This project is supported by a grant from the National Endowment for the Arts in Washington, D.C., a Federal agency."

Please confirm acceptance of and request payments under this grant by:

- 1) signing and dating one copy of:
 - a) this letter;
 - b) the Project Budget;
- 2) completing one copy of:
 - a) Labor Assurance form;
 - b) a Cash Request and Fiscal Report form (see Instruction Sheet attached thereto). Your Cash Request should be submitted at least 15 days before funds are needed (under no circumstances may funds be requested to cover expenditures incurred prior to beginning of the grant period).
- 3) returning the above in the enclosed envelope.

Sincerely,


Nancy Hanks
Chairman

Reference:

6/14/72 Ltr. F. Humphries to V. Whitfield w/Encl.

Enclosures:

1. Grantee Acceptance Copy
2. Return Envelope
3. General Grant Provisions
4. Project Budget (2 copies)
5. Labor Provisions
6. Labor Assurance Form (2 copies)
7. Cash Request and Fiscal Report (4 copies)
8. Signature Card
9. Cash Request and Fiscal Report (Final Expenditure)

cc: Dr. Lewis W. Marshall
Mr. Frank C. Kent

ACCEPTED:

SIGNED _____

DATE _____



PROJECT BUDGET
NATIONAL ENDOWMENT FOR THE ARTS



IMPORTANT INSTRUCTIONS

THE BUDGET SET OUT BELOW IS DERIVED FROM YOUR APPLICATION, REVISED BUDGET AND/OR OTHER CORRESPONDENCE. EXPENDITURES ON THIS PROJECT SHOULD BE IN GENERAL AGREEMENT WITH THE BUDGET. DEVIATION WITHOUT PRIOR NEA WRITTEN APPROVAL WILL BE LIMITED TO 20% IN ANY BUDGET LINE ITEM, OR \$1,000, WHICHEVER IS THE GREATER. NEA'S OBLIGATION WILL NOT BE INCREASED BY ANY OF THE ABOVE UNLESS SPECIFICALLY AGREED TO IN WRITING.

THIS PROJECT BUDGET MUST BE SIGNED AND RETURNED ALONG WITH THE ACCEPTED GRANT LETTER AND THE SIGNED LABOR ASSURANCE FORM. RETAIN ONE COPY AS A GUIDE IN EXPENDITURES ON THE PROJECT IDENTIFIED IN GRANT No. A72-0-934, STARTING 4 1 72 ENDING 9 4 72.

CONTRIBUTIONS, GRANTS & REVENUES

CONTRIBUTIONS

CASH

\$ _____

IN-KIND

TOTAL CONTRIBUTIONS

\$ _____

GRANTS

NEA

\$ 7,500

OTHER

TOTAL GRANTS

\$ 7,500

REVENUES

\$ 11,200

GRAND TOTAL (CONTRIBUTIONS, GRANTS & REVENUES) \$ 18,700

EXPENSES

DIRECT COSTS

SALARIES & WAGES

\$ 10,000

FRINGE BENEFITS

SUPPLIES & MATERIALS

2,700

TRAVEL

SPECIAL

500

OTHER

5,500

TOTAL DIRECT

\$ 18,700

INDIRECT COSTS

\$ _____

TOTAL PROJECT COSTS \$ 18,700

ACCEPTANCE:

AUTHORIZING OFFICIAL

Frederick P. Thompson

DATE

8/9/72

INSTITUTE FOR SERVICES TO EDUCATION

INCORPORATED

2001 S STREET, N.W.
WASHINGTON, D. C. 20009

August 9, 1972

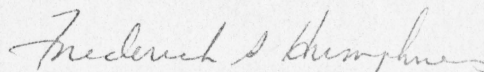
Mr. Van Tiel Whitfield, Director
Expansion Arts Program
National Endowment for the Arts
805 - 15th Street, N. W.
Washington, D. C. 20506

Dear Mr. Whitfield:

It is my pleasure to accept the grant A72-0-934 on behalf of the Reston Black Focus. The project budget as specified on your form is incorrect. Per telephone conversation with your secretary, it is my understanding that this letter will suffice to correct the budget as it should read, which is \$7,500.00 from the National Endowment for the Arts, matched by \$7,500.00 from contribution in-kind services, for a grant total of \$15,000.00. The contribution in-kind services will be totally contributed by the efforts made by all of the members of Black Focus.

I trust that this change meets your approval. If there are any questions, please call me at my office.

Sincerely,



Frederick S. Humphries
Vice President

FSH;dsm

In consideration of the grant made under section 5 of the National Foundation on the Arts and the Humanities Act of 1965 and in order to satisfy the condition expressed in section 5(j) of that act so as to be eligible to receive the grant funds Institute for Service to Education (Grantee) does hereby make his contractually binding promise to

the Secretary of Labor that (1) all professional performers and related or supporting professional personnel (other than laborers or mechanics with respect to whom labor standards are prescribed in subsection 5(k) of the said act) employed on projects or productions which are financed in whole or in part under this section will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation as determined in 29 CFR 505.3(a) to be the prevailing minimum compensation for persons employed on similar activities, and (2) no part of any project or production which is financed in whole or in part under section 5 of the National Foundation on the Arts and the Humanities Act of 1965 will be performed or engaged in under working conditions which are unsanitary or hazardous or dangerous to the health and safety of the employee engaged in such project or production, including particularly, no work which is prohibited for safety or sanitary reasons by any of the contracts with labor organizations listed in 29 CFR 505.3(a). Grantee further promises to keep the records and permit the inspections provided by 29 CFR 505.5(b). Receipt of a copy of 29 CFR Part 505 is hereby acknowledged. This promise may be enforced by the Secretary through any appropriate action at law or in equity in any court of competent jurisdiction

Fredenck P. Thompson
Signature of Grantee

8/9/72
Date

NAME AND ADDRESS <div style="font-family: cursive; font-size: 1.2em; margin-top: 10px;">Institute for Service to Education 2001 "S" Street, NW Washington, D.C. 20009</div>		CASH REQUEST AND FISCAL REPORT NATIONAL ENDOWMENT FOR THE ARTS WASHINGTON, D. C. 20506													
		II. GRANT NO. A 72-0-934													
		III. TYPE OF REPORT N/A	<input type="checkbox"/> INTERIM <input type="checkbox"/> FINAL												
IV. CASH REQUEST															
A. FUNDS REQUESTED ARE TO COVER THE PERIOD STARTING April 11 1972 ENDING Sept 4 72															
B. CASH REQUESTED FOR NEA SHARE OF COSTS \$ \$7,500															
PLEASE ALLOW AT LEAST 20 WORKING DAYS FROM THE MAILING DATE OF THIS REQUEST BEFORE EXPECTING RECEIPT OF PAYMENT.															
V. FISCAL REPORT		B. EXPENSES													
START <table border="0" style="display: inline-table;"><tr><td>MO</td><td>DAY</td><td>YR</td></tr><tr><td> </td><td> </td><td> </td></tr></table> END <table border="0" style="display: inline-table;"><tr><td>MO</td><td>DAY</td><td>YR</td></tr><tr><td> </td><td> </td><td> </td></tr></table>		MO	DAY	YR				MO	DAY	YR				1. SALARIES & WAGES \$ _____	
MO	DAY	YR													
MO	DAY	YR													
A. CONTRIBUTIONS, GRANTS, AND REVENUES		2. FRINGE BENEFITS _____													
1. CONTRIBUTIONS \$ _____		3. SUPPLIES & MATERIALS _____													
2. GRANTS (NOT NEA) _____		4. TRAVEL _____													
3. NEA GRANT _____		5. SPECIAL _____													
4. REVENUES _____		6. OTHER _____													
5. TOTAL \$ _____		7. INDIRECT _____													
		8. TOTAL \$ _____													
VI. REMARKS															
Cash request															
VII. NARRATIVE PROGRESS REPORT (COMPLETE IN SPACE PROVIDED. DO NOT CONTINUE ON ADDITIONAL PAGES.)															
N/A															
AGREEMENT AND CERTIFICATION: I/WE CERTIFY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT AND THAT ALL EXPENDITURES WERE AND/OR SHALL BE INCURRED SOLELY FOR THE PURPOSES OF THE ABOVE-NUMBERED GRANT															
AUTHORIZING OFFICIAL:															
SIGNATURE Frederick S. Humphries		DATE SIGNED Aug 9 72													
		TELEPHONE: AC 202 232 9000													
PROJECT DIRECTOR:															
SIGNATURE Frederick S. Humphries		DATE SIGNED Aug 9 72													
		TELEPHONE: AC 202 232 9000													
GRANTEES - DO NOT WRITE BELOW THIS LINE															
Date _____															
PROGRAM DIRECTOR SIGNATURE _____															
<input type="checkbox"/> APP. <input type="checkbox"/> REJ. <input type="checkbox"/> OBL. <input type="checkbox"/> PAY <input type="checkbox"/> FINAL <input type="checkbox"/> DEOBL.															
\$ _____															
AMOUNT CUMULATIVE AMOUNT PAID AMOUNT PAID CUMULATIVE AMOUNT PAID DATE															
OBLIGATED BEFORE THIS ACTION THIS ACTION AFTER THIS ACTION															
\$ _____ \$ _____ \$ _____ \$ _____															

FOR FINAL EXPENDITURE
REPORTING ONLY

GRANTS OFFICE COPY